



210 CenSARA

Technical Writing for the Air Quality World

Presented by:
RAPP Consulting, Inc.

Agenda

Day 1

- 8:30am Introduction & Pretest
- 9:00am Dangling Modifiers; Active & Passive Sentences
- 9:45am Student independent exercise
- 10:00am Break
- 10:15am Exercise discussion
- 11:00am APA Formatting
- 11:45am Student independent exercise
- 12:00pm Lunch
- 1:00pm Exercise discussion
- 1:15pm Clear & Concise Wording
- 1:45pm Student independent exercise
- 2:00pm Break
- 2:15pm Exercise discussion
- 3:30 pm Clear & Concise Wording
- 4:15 pm Review
- 4:30 pm Adjourn

Day 2

- 8:30pm Review
- 8:45pm Sentence & Paragraph Coherency
- 9:15pm Student independent exercise
- 9:30pm Break
- 9:45pm Exercise discussion
- 10:00am Grammar: Pronoun & Antecedent Agreement
- 11:00am Student independent exercise
- 11:15am Exercise discussion
- 11:30am Grammar
- 12:00pm Lunch
- 1:00pm Review
- 1:15pm Reducing Bias
- 1:30pm Student independent exercise
- 1:45pm Exercise discussion
- 2:00pm Break
- 2:15pm Planning & Design
- 2:45pm References
- 3:15pm Break

3:45pm Review, Questions, Post Test
4:30pm Adjourn