

CenSARA 454 – Effective Permit Writing



Learning Objectives:

At the end of this course, attendees should be able to:

- Know the Various Types of Air Quality Permits
- Understand the Elements of an Effective Permit
- Identify Incomplete or Unclear Permit Conditions
- Write Clear, Concise, Effective and Enforceable Permit Conditions
- Document the Development of a Permit

Agenda:

Day 1:

8:30 Introduction

9:00 Refresh AQ concepts/terminology

9:30 Regulatory Process Review

10:00 *Break*

10:15 Permit Programs (purpose, types, goals)

11:00 Permit Applications

12:00 *Lunch*

1:00 Permits (audience, types)

- Elements of an Effective Permit
- Writing Style/Language

Break

- Potential-to-Emit
- Permit limitations

5:00 Adjourn

Day 2:

8:30 Permits (*continued*)

10:00 *Break*

10:15 Startup/Shutdown/Malfunctions
Compliance Demonstrations
Non-enforceable Conditions

12:00 *Lunch*

1:00 Supporting Documents/Statement of Basis/Fact Sheets
Public Participation

2:30 *Break*

2:45 Flexible Permitting Concepts
Permit Process Improvement (Kaizen, “lean”, etc.)

3:30 Exercises/Wrapup

4:30 Adjourn